

Terry McAuliffe
Governor

COMMONWEALTH of VIRGINIA

Tracey G. Jeter
Director

Maurice Jones
Secretary of Commerce & Trade

Department of Small Business and Supplier Diversity

Micro Business Certification Approval Letter

September 23, 2014

Dear Micro Business Applicant:

The Virginia Department of Small Business and Supplier Diversity (VSBSD) has **Approved** your firm's application for the Micro Business Certification in the Small, Women-owned and Minority-owned Business (SWaM) Program. Your firm will be eligible to participate in the Micro Business Set-aside Procurement Program until your SWaM certification expires. This certification category will then become part of the SWaM re-certification process when you are due for re-certification.

Your firm's Micro Business certification will be posted on the eVA system after October 1, 2014 so your firm can participate in all state purchases under \$10,000.00 that will be set aside for micro-businesses. The SWaM Vendor Search on our agency website, however, will not show this category in the SWaM directory at this point until our website redesign and consolidation project has been completed. The estimated completion date for our new agency website is no later than November 2014.

Thank you and we wish you much success in doing business with the Commonwealth of Virginia. If you have questions, please contact us at www.sbsd.virginia.gov.

Sincerely,

Calvin M. Thweatt
Certification and Technical Service Manager